COYLE MIDDLE SCHOOL BAND HANDBOOK

2021-2022



<u>Directors</u> Heather McHenry Daniela Aguillon

4500 Skyline Road Rowlett, TX 75088

PHONE (972) 475-3711 ext.51815 FAX (972) 412-7222

www.charmsoffice.com (school code: CoyleMSBand; Login: Student ID)

www.coyleband.com (public website)

Follow us on twitter: coyle_band
Like our parent page on Facebook: Coyle Middle School Band Boosters
Join Remind 101: Parents: @coylebp
6th Grade: @coyleb2028; 7th Grade: @coyleb2027; 8th Grade @coyleb2026

Dear Students and Parents,

Welcome to the Coyle Band family! We are excited to have you part of a program with a long tradition of excellence. This handbook should give you information regarding our expectations of ALL Coyle Band members. It also should inform you of contact information, important dates, and forms to begin the school year.

Thanks for your support of the Coyle Band program! Let's have a successful year!

Sincerely,

Mrs. Heather McHenry & Ms. Daniela Aguillon

Covle MS Band Staff

<u>Heather McHenry</u> Coyle MS Head Band Director

Honors (Varsity) Band, Beginning Trumpet, Horn, Trombone, Euphonium, and Tuba $\underline{hwmchenr@garlandisd.net}$

<u>Daniela Aguillon</u> Coyle MS Assistant Band Director

Symphonic (Non-Varsity) Band, Beginning Flute, Oboe, Bassoon, Clarinet, and Saxophone daguillon@garlandisd.net

Mr. Christopher McHenry Rowlett HS Assistant Band Director

Beginning Percussion and 7/8 Percussion sectionals cmmchenr@garlandisd.net

GISD Fine Arts Administration Team

Joseph Figarelli, GISD Director, Visual & Performing Arts Lisa Burkhart, Secretary, Visual & Performing Arts Karen Caplinger, Secretary, Visual & Performing Arts

Coyle Administration Team

Tyrance "Duke" Barnett, Principal James Howard, 6th grade Assistant Principal Nici Altieri, 7th grade Assistant Principal James Johnson, 8th grade Assistant Principal

Please update your contact information at www.charmsoffice.com

- Click on "Parents/students/members"
- School Code: coylemsband
- Password: GISD Student ID Number (please change your password to include the letter "s" in front of your ID number).

Join Remind 101 to receive regular reminders & updates:

Parents: @coylebp

6th Grade: @coyleb2028; 7th Grade: @coyleb2027; 8th Grade @coyleb2026

DESCRIPTION OF BANDS & PERFORMANCE REQUIREMENTS

Instrumentation in each ensemble is limited and selection is made by competitive audition. Auditions are held in the Spring semester and are also part of each student's final exam grade. Audition rubrics are available for viewing by logging in to www.charmsoffice.com.

Honors Band (listed in Skyward as Varsity Band)

Prerequisite: Audition/Approval by Directors

The Varsity Band allows each student to rehearse and perform at the highest level in Coyle Middle School. The Varsity Band will perform with the members of the Non-Varsity band at pep rallies, scheduled football game performances, concerts, and contests. Performances will be given throughout the year at school and UIL events. In addition, every member will be required to audition for All-District Band, All-Region Band, and perform in the Solo & Ensemble Contest. Students will be required to do summer workouts as assigned by the directors. Attendance at all out-of-school sectionals, rehearsals and performances is required. All 2nd & 3rd year band students will be re-auditioned at the end of the Fall semester for Spring placement.

Symphonic Band (listed in Skyward as Non-Varsity Band)

Prerequisite: Audition/Approval by Directors

The Non-Varsity Band includes students at the intermediate level in Coyle Middle School. The Non-Varsity Band will perform with the members of the other bands at pep rallies, scheduled football game performances, concerts, and contests. Performances will be given throughout the year at school and UIL events. Members are encouraged to prepare the All-District audition and to participate in the Solo & Ensemble Contest. Students will be required to do summer workouts as assigned by the directors. Attendance at all out-of-school sectionals, rehearsals and performances is required. All 2nd & 3rd year band students will be re-auditioned at the end of the Fall semester for Spring placement.

Concert Band (listed in Skyward as Sub Non-Varsity Band)

Prerequisite: Audition/Approval by Directors

This ensemble has been limited to the SPRING Semester for this particular school year. The purpose of this class is to allow for further development of fundamental skills. Focus will be placed on tone production, scale exercises, interval studies, etc. Members of this ensemble will perform with members of the Non-Varsity band at concerts and other performances. A student may audition into the Non-Varsity Band when and if the band director sees fit. Students will be required to do summer workouts as assigned by the directors. Attendance at all out-of-school sectionals, rehearsals and performances is required. All 2nd & 3rd year band students will be re-auditioned at the end of the Fall semester for Spring placement.

Beginning Band

Prerequisite: Audition/Approval by Directors

The Beginning Band includes students new to the Coyle MS band program that have the desire to learn how to play a band instrument. Students new to Coyle MS are urged to sign up for Beginning band. Instrument screenings are scheduled in the spring semester, and students are expected to "try out" for an instrument. Students are given a chance to try any instrument, and directors, parents, and students will make a combined decision as to which instrument best fits the student. Once a class is "closed", that instrument will no longer be available. Classes are divided by instrument/type. Sections combine to become a full concert band during after school rehearsals and scheduled concerts/contests.

Attendance at all out-of school rehearsals and performances is required.

AUDITIONS

Students are required to audition for all select performance ensembles. The band staff will determine audition requirements and will notify students of auditions well in advance. The band staff will serve as evaluators and will post results in a timely fashion. Students may be re-evaluated periodically for participation in select performance ensembles. A student who does not audition will not be placed in a performance ensemble and is subject to dismissal from the band program. All auditions are played individually.

CONDUCT

Participation in band is unlike most other classes in that it is considered a privilege rather than a right. With that in mind, discipline problems of any kind will not be tolerated. **Violating any school code of conduct can result in dismissal from the band program without question.** General discipline problems will result in reassignment to a different band and in cases of persistent disruptive behavior, the student will be denied future enrollment in band. All members should enjoy participating in band while demonstrating respect and support for one another. Classroom management concerns will be documented in Review 360 and communicated with parents/guardians.

REHEARSAL AND PERFORMANCE ATTENDANCE

Attendance is required at all performances, sectionals, and rehearsals. An excused absence from any band function must follow the same format as an excused absence from school; that is, personal illness or a family emergency. Absences will be excused only by an email or note from parent received preferably prior to the absence or immediately following the absence. Any time missed due to an excused absence must be made up or a grade of "0" will result. Unexcused absences and/or habitual tardiness from rehearsals may result in chair reassignment, placement in a different band, or in severe cases, grounds to deny future enrollment in the band program. An unexcused absence from a performance will result in a grade of "0" and is sufficient reason for dismissal from the band program.

All students should understand that with the privilege of representing both the band program and the school at all events comes the responsibility of additional rehearsals. The frequency of extra rehearsals and time allotted may increase as major performances draws near. Both students and parents will hopefully understand the additional responsibilities of band members and should realize that the actions of one student can ultimately have an effect on the entire ensemble.

In scheduling band events for the year, we attempt to avoid as many conflicts as possible. A calendar of events can be found at www.charmsoffice.com in the hopes that you will be able to work around our established schedule. Any changes and/or updates will be made known to parents and students as soon as they become available.

INDIVIDUAL PRACTICE

Individual playing improves only by experience gained on your instrument. Your goal should be to practice AT LEAST six days a week. Always look for improvement and focus on strengthening your weaknesses. Practice the more difficult passages and refrain from going over the parts you <u>do</u> know over and over again. Concentrate on getting a GOOD CHARACTERISTIC SOUND at all times. It makes no difference how loud, high, or fast you can play if the tone is not enjoyable to listen to. Never sacrifice accuracy for speed. When your playing improves, then all the time spent practicing will have been worthwhile. Daily home practice is expected and required. Instruments and music binders left at school overnight, especially on weekends, will affect both individual and ensemble success. Your goal as a musician is to add to the band's sound. Practice with an end goal in mind.

EQUIPMENT AND SUPPLIES

In many cases, students are expected to furnish their own instrument. The following instruments are available: oboe, bassoon, bass clarinet, tenor saxophone, baritone saxophone, French horn, euphonium, and tuba. Other instruments may be supplied on a case-by-case basis. Students using school-owned instruments are required to fill out the proper forms and pay the \$50 maintenance fee. If a student mistreats an instrument, the band director reserves the right to take the instrument away. In addition, if damage to the instrument is caused by careless actions or negligence, the student will be expected to pay for the repair.

All students should have maintenance supplies (i.e. reeds, swab, mouthpiece, valve oil, slide grease, etc.) with them in every sectional, rehearsal (including class), and performance. An itemized supply/instrument list is available in the new member section of www.coyleband.com.

It is strongly suggested that parents insure their child's instrument. Most problems with missing instruments can be avoided if the student will leave their instrument in the band room during the day and not carry the instrument with them from class to class or leave it in their locker. Students should also label all personal equipment. The district does not carry insurance for personal property and neither the school district nor its employees can be held responsible for loss or damage to an instrument. It would also be a good idea to record the serial number of the instrument and keep it in a safe place at home.

FACILITIES

Each band member should do his/her best to keep the band hall in the best shape possible! With nearly 200 band students using the band hall each day, there are some guidelines that students must follow:

- All students will be use band binders and music for which they are responsible-<u>Do Not</u> leave it laying around. Students are expected to store band binders and instruments in assigned slots. These spaces are to be kept neat and clean at all times. Other school books and backpacks are not to be kept in these spaces. If your storage space is not kept clean, you will lose your privilege to use it.
- Gum, candy, food or drinks are not permitted in the band hall.
- > Do not write on the dry erase boards, music stands, walls or any other surface.
- > Do not move chairs and stands to other rooms without specific instructions to do so.
- > Do not touch any equipment that does not belong to you or is not checked out to you.
- ➤ Practice rooms are for private lessons or individual practice. Students may use with permission.

PRIVATE LESSONS/MUSIC ENRICHMENT

We are fortunate to be able to offer our students a fully-staffed faculty from which private lessons are available. Each faculty member is approved by the Garland ISD and most are performers in local orchestras and chamber groups. This program is designed to assist students one-on-one with a specialist on his/her instrument. It is a convenient way for students to get extra help because many teachers schedule lessons during band class or after school. Not only is it convenient, but is offered at an inexpensive rate of \$18.00 per lesson. Private study is strongly recommended for each student, however, is not required. Private lessons may help a student progress twice as fast as group instruction and may help the student better prepare for participation in concert band activities, all-district band auditions, all-region band auditions, and solo-ensemble contest. If you are interested in studying privately, please submit the Music Enrichment registration form to your child's director.

ELIGIBILITY

A grade of 69 or below on a report card can deny your performance privileges for four to six weeks. All students should be prepared to do the following in their academic courses: be attentive in class, take good notes, do all homework and hand it in on time, prepare all tests and projects in advance, ask for help, follow directions, and come to class with a good attitude.

In the event that a student becomes ineligible, they will be suspended from participating in band field trips until the end of a three-week period in which hopefully such a student achieves a course grade average of 70 or above in every course. Such suspension shall become effective seven days after the last day of the grading period during which the grade lower than 70 was earned. Re-instatement shall occur seven days after the official three-week grade check period or the end of a grading period in which all subjects are passed with at least a grade of 70. In the event a student has repeated problems with eligibility, future band placement or enrollment will be affected. Your privilege to perform as a band member must be earned in other classes.

UNIFORMS

HONORS BAND

Students must purchase the current Coyle band shirt. Students will wear band shirts, jeans, and tennis shoes to the fall concert, football games, pep rallies and Band Fest.

For the concert tuxedo, gentlemen will furnish black socks, black shoes, black tuxedo pants and a white collared dress shirt. Tuxedo jackets and ties will be issued to students. Students will return the jacket and tie at the end of every performance, so items are stored properly. Parents will supply an annual cleaning fee, so these items may be dry cleaned each summer. Ladies are required to purchase the formal black dress as designated by the directors. Proper hemming and other alterations should be taken care of prior to the first formal performance. Black dress shoes are to be worn with the dress at all performances.

SYMPHONIC & CONCERT BANDS

Students must purchase the current Coyle band shirt. Students will wear band shirts, jeans, and tennis shoes to the fall concert, football games, and pep rallies.

All students in the Symphonic & Concert bands are required to wear "all black" at concert and contest performances. Male students must wear a collared long-sleeved black shirt, black pants, black socks, and black shoes. Black jackets are also acceptable. Female students may wear the same dress as listed above, or they may choose to wear a long black dress that reaches floor length. Black dress shoes are required as well. T-shirts, jeans, leggings, or tights are not acceptable.

BEGINNING BAND

Students need to purchase the current Coyle band shirt. Students will wear band shirts, jeans, and tennis shoes to their spring field trip.

Concert dress will be "Sunday best" for all beginning band students. T-shirts, jeans, or tennis shoes are not acceptable for these performances.

FIELD TRIPS

All field trips are approved by the building principal and adhere to district policy. Every band student must have an updated parent/guardian approval and release form on file prior to attending a field trip.

Trip dates and other details are posted on the www.charmsoffice.com calendar and detailed information sheets will go home via student and email approximately one week before each trip.

FEES

All fees are processed through the finances section of www.charmsoffice.com. Students who wish to pay by check or cash will deposit a labeled envelope with each payment into the CMS Band Mailbox located just outside the Band Office in the band room. This box will remain locked until the CMS Band Booster treasurer processes the payment. Families who wish to pay electronically may do so by logging into www.charmsoffice.com and using the paypal feature in the finances section. Students/parents may see a "real time" list of charges and payments anytime by logging into their CHARMS account. Please see the specific fees sheet that pertains to your band and/or instrument. If you have concerns regarding financial hardship, please speak to Mrs. McHenry on how we can help you/your child.

HIGH SCHOOL BAND

Our ultimate goal as directors is to see all of our band students advance into high school marching and concert band. High school band directors will periodically visit CMS Band rehearsals to meet with our students and assist in rehearsals. Auditions for high school band are held in the spring and details will be announced by CMS Directors and posted on various high school band websites as well as www.garlandisd.net. Please pay close attention to high school band calendars as you are planning your summer trips, as many high school bands have freshmen camps in June and full band camps that begin in late July/early August.

Coyle Band Handbook Acknowledgment 2021-2022

Please read the current CMS Band handbook located at www.coyleband.com before completing the below information.

STUDENT NAME:					
	FIRST		LAST		
Student ID Number	r:				
2021-2022 BAND ((circle): Beginning	<i>Symphonic</i>	<u>Honors</u>		
"My signature belo the best of my abili	w indicates that I havity."	ve read the Ban	d Handbook and I	will adhere to	the policies to
Student's Signature				Date	
"My signature indic policies which are	cates that I have revie outlined."	ewed the Band	Handbook with m	y child and we	e understand the
Parent/Guardian S	 ignature			 Date	

Return this completed page, along with the following completed forms to the CMS Band FORMS mailbox as soon as possible:

- GISD Band Field Trip Permission Slip
- Music Enrichment/Private Lesson form
 - o Please notate if you are not able to pay for lessons at this time.

QUESTIONS? Email us: hwmchenr@garlandisd.net daguillon@garlandisd.net

2021-2022 CMS BAND PERMISSION SLIP

Garland Independent School District Parent/Guardian Approval and Release Form

GENERAL INFORMATION

Campus: Coyle Middle School	Trip Destination: See 2021-2022 CHARMS Band Calendar
Date(s): See 2021-2022 CHARMS Band Calendar	Approximate times: See Info Sheet per event
Purpose of trip: CMS Band Performance	
Method of Transportation: GISD School Bus	Sponsor: Heather McHenry & Daniela Aguillon

In consideration of the Garland Independent School District agreeing to take my child on the reference school-sponsored field trip, I/we hereby give approval for his/her participation. I/we understand that in Texas, parents are responsible for the cost of medical treatment for a student injured on school property or while participating on a field trip activity, unless the injuries result from the negligent use or operation of a motor vehicle owned by the district (Texas Tort claims Act, Section 101.051, and Texas Education code, Chapter 22.051). *

Should the world situation make it necessary for the administration of the Garland ISD to cancel student travel, parents and students must understand that the school district assumes no financial responsibility for any monies lost due to this action.

I consent to the release of health-related information to non-district personnel serving as sponsors/chaperones for the purpose of providing information necessary for the care and supervision of my child.

In the event of an emergency while my child is on the school-sponsored trip or while participating in field trip activities, I hereby grant permission to school district employees to take whatever action is deemed necessary. In the event I cannot be reached, I authorize school district employees to give consent for my child to receive medical treatment.

STUDENT INFORMATION

STEELINE IN CHAMILION					
Student's name:	ID#:		Grade:	Date birth	
Street address:	City:			Zip code:	
Parent/guardian name:	Home ph	one:		Cell phone:	
Parent/guardian name:	Home ph			Cell phone:	
Emergency contact other than parent:		Phone:			
Emergency contact other than parent:		Phone:			
Insurance Company:	Group #:			Policy #:	
Health problems:		Allergies	: <u> </u>		
Medication/time (prescription only): #1		<mark>#2</mark>			
Please indicate if your child will be getting a sack lunch from the school cafeteria. Yes	□ 1	No 🗆	Not Applic	cable \square	
Printed name of parent/quardian: Signature:					

* All students are encouraged to purchase student accident insurance.

Reminder Parents: All GISD chaperones going on field trips must submit a driver's license or state ID to be scanned through the campus RAPTOR system prior to attending a field trip.

Sponsor will maintain possession of this signed form during the trip and a copy will be provided to the principal (or designee).

2021-2022 CMS BAND PERMISSION SLIP

Distrito Escolar Independente de Garland Formulario de Aprobación y Descargo por parte del Padre/Guardián

INFORMACIÓN GENERAL

Campus: Coyle Middle School	Destino del viaje: See 2021-2022 CHARMS Band Calendar
Fecha(s): See 2021-2022 CHARMS Band Calendar	Hora aproximada: See Info Sheet per event
Propósito del viaje: CMS Band Performance	
Método de Transporte: GISD School Bus	Patrocinador: Heather McHenry & Daniela Aguillon

En consideración que el Distrito Escolar Independiente de Garland está de acuerdo con llevar a mi hijo(a) en una excursión patrocinada por la escuela de referencia, yo / nosotros por la presente doy autorización para su participación. Yo / nosotros entendemos que en Texas, los padres son responsables por el costo del tratamiento médico para un estudiante herido en la propiedad escolar o mientras participa en una actividad de excursión, al menos que las lesiones sean el resultado del uso negligente o el funcionamiento de un vehículo automotor propiedad del distrito ("Texas Tort Claims Act", Sección 101.051, y el código de Educación de Texas, Capítulo 22.051). *

Si la situación mundial obligara a la administración de GISD cancelar algún viaje estudiantil, los padres y alumnos entenderán que el distrito escolar no asume ninguna responsabilidad económica por fondos perdidos por esta acción.

Doy mi consentimiento a la divulgación de datos médicos a personas no empleadas por el distrito que sirven de patrocinadores/acompañantes, con el fin de proveerles la información necesaria para cuidar y supervisar a mi hijo.

En el caso de una emergencia mientras mi hijo está en el viaje patrocinado por la escuela o mientras participa en actividades de excursiones de la escuela, por la presente autorizo a los empleados del distrito escolar para tomar las medidas que considere necesarias. En el caso de que yo no pueda ser localizado, autorizo a los empleados del distrito escolar para que mi hijo reciba tratamiento médico.

INFORMACIÓN DEL ESTUDIANTE

IN ORMACION DEE ESTUDIANTE				
Nombre del Estudiante:	ID#:		Grado:	Fecha de Nacimiento:
Domicilio:	Ciudad:			Código Postal:
Nombre del Padre/Guardián:	Teléfono	de Casa:		No. de Celular:
Nombre del Padre/Guardián:	Teléfono			No. de Celular:
Punto de contacto en caso de una urgencia que no sean los padres:		No. Telé	fono:	
Punto de contacto en caso de una urgencia que no sean los padres:		No. Telé	fono:	
Empresa de Seguro Médico:	Grupo #:			Póliza #:
Problema de Salud:		Alergias:		
Medicamento/Hora (solamente recetas médicas): #1		<mark>#2</mark>		
Por favor indique si su hijo(a) traerá su almuerzo en bolsa de la cafetería de la escuela.	. Si 🗆	No 🗆] No	aplica 🗆
Nombre en letra de molde padre/guardián: Firr	na:			

* Se les anima a todos los estudiantes que compren seguro de accidentes estudiantil.

Recordatorio a todos los Padres: Todos los acompañantes que van en viajes de estudio deberán presentar licencia para conducir o identificación otorgada por el estado para ser escaneada por medio del sistema RAPTOR del campus antes de asistir en el viaje escolar.

El patrocinador guardará este formulario firmado en su posesión durante el viaje y se proveerá al director (o su representante) una copia del mismo.

COYLE MS BAND FEES 2021-2022

We have updated our band fees as we transition into more events for the upcoming school year. Online payments are accepted anytime through www.charmsoffice.com OR your child may submit a cash or check payment to the locked CMS Band Booster mailbox in the Band room.

Follow these steps to login and make payments via Charms:

- Go to <u>www.charmsoffice.com</u>.
- Hover your mouse over "login".
- Click on "Parents/Students/Members".
- Type the school code: coylemsband (no spaces)
- Type in your student area password: (If it's your first time logging in, type your child's student ID/Lunch number. It may prompt you to change the password. If you need help at this point, please email Mrs. McHenry: hwmchenr@garlandisd.net).
- Click on "finances", then submit a payment via PayPal. You may continue as a guest if you do
 not have a PayPal account, as it will allow you to pay by credit card. If you do not see the
 specific charge on your child's account, you may submit a miscellaneous payment. Please list
 the specific item(s) in the description, so our treasurer may process the payment more accurately.

Cash/check payments are also accepted in the LOCKED CMS Band Booster mailbox located in the band room. If you prefer to pay by cash/check, please send your payment in a **LABELED ENVELOPE** with the following information listed:

- Student First & Last name
- Student ID Number
- Amount enclosed
- Reason for payment

We understand that some families may need financial assistance, and we will do our very best to support you through this time. If you are in need of assistance, please email Mrs. McHenry as soon as possible.

If you have any questions, please feel free to email your child's band director. Thank you for supporting your child's education in music!

Mrs. Heather McHenry

Ms. Daniela Aguillon

hwmchenr@garlandisd.net

daguillion@garlandisd.net

COYLE MS BAND FEES 2021-2022

FIRST NAME:				LAS	T NAME:	_
	GRADE:	6 7	8	ID NUMBE	R:	
RAND: REGI	NNING	HAWAYS	ONIC	HONORS	INSTRIIMENT:	

WHO NEEDS THIS?	ITEM	DESCRIPTION	AMOUNT	MONTH DUE
All Band students	Band Shirt (NEW!)	This shirt is worn as our "casual performance uniform" and may also be worn on "Band Shirt Fridays".	\$15	August
All Band students	Music Supply Fee	This fee covers the cost of music, dividers, printing, and other fees that occur throughout the year.	\$20	August
All Band students	Soundpost Music Festival (Waterpark Trip)	All 3 bands will ride buses to Canton HS and perform on stage prior to spending the day at Splash Kingdom Waterpark in Canton, TX.	\$25	May
All Oboe, Bassoon, French Horn, Euphonium, or Tuba students	Instrument Usage Fee	This annual fee allows us to properly maintain school-owned instruments.	\$50	\$25 August \$25 January
Honors & Symphonic Band Percussionists	Percussion Usage Fee	This allows us to purchase sticks, mallets, etc. that are used for concert equipment.	\$10	August
All Honors & Symphonic Band students	Football Game Performance meals	Symphonic & Honors bands will perform at 28 th grade football game. Students will eat prior to playing both evenings (\$5 each).	\$10	August
Honors Band GIRLS	Formal Dress Fee	Girls will be sized by parents and dresses will be ordered at the end of the fall semester to prepare for spring performances.	\$60	September
All Honors Band students	Band Fest Rehearsal & Performance meals	Honors Band will rehearse after school and also perform during the week of Fall Intersesson. Both events occur near dinnertime and require a meal for each night (\$5 each).	\$10	September
All Honors Band students	Region Audition Fee	This fee is required by Region 3 for entry into the contest. Please note that this fee is substantially less than previous years.	\$5	November
Honors Band BOYS	Formal Tuxedo Jacket Cleaning Fee	The boosters provide a tuxedo jacket for boys in Varsity band. We must clean these jackets each year to prepare for the next students.	\$10	January
All Honors & Symphonic Band Brass & Woodwind students	Solo Accompanist Fee	Symphonic & Honors woodwind & brass students will perform a solo with a LIVE accompanist (piano player) for our Solo & Ensemble contest in February.	\$25	February

*Please circle all fees that apply to your CMS Band student and list the total in the space below:

TOTAL DUE: \$

ITEMS TO CONSIDER:

- Money should never be a factor in whether or not a child can be in band. Please communicate with Mrs. McHenry if you need assistance.
- Parents may make smaller payments throughout the fall semester or submit a payment in full in August. Please do what works best for your family.
- All payments may be submitted one of two ways:
 - o Login to www.charmsoffice.com and submit using your credit card or bank account via paypal.
 - Submit a cash, check, or money order payment to the band mailbox posted on the wall outside
 of the CMS Band office in the band room. Please make checks payable to Coyle Band Boosters.
 All payments must be submitted in a LABELED envelope with student name and item to be paid.
- Parent-provided instruments and/or supplies are to be ordered directly from a music company. Please see www.coyleband.com for the supply lists and suggested company list.